



## Systems Audit Intensive

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INES KEMBEL



Hi Goddess,

If you are not ready for an entire Online Business Management overhaul, but:

*If you are:*

- constantly winging it
- in need of a clear plan
- in need of more efficient systems to scale to the next level

But you have no idea where to start...

A 90 minute Systems Audit Intensive is a great way to give your business the push in the tush it needs.

You'll feel relieved knowing you have a strategic plan in place to get over any challenge you're up against.

The Systems Audit Intensive is **\$297/ 90 minutes**.

With love,

*Ines*



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# SYSTEMS AUDIT INTENSIVE

IN JUST 3 SIMPLE STEPS

\$297

90 minute call

1

## Review your current systems

During our 90 minute call we'll review up to 3 systems.

2

## Written Audit

Based on our call I will highlight the pros and cons of each system. I will create a personalized guide for improvements

3

## Review your Audit

During a 30 minute call we'll discuss the written audit and any questions you have

Schedule A Call



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# SYSTEMS & PROCESSES

These are some of the systems and processes we can discuss:

1

## SYSTEMS SET UP

Onboarding and Offboarding.

2

## CUSTOMER JOURNEY MAPPING

Lay out all touch points that your customer may have with your brand.

3

## SYSTEMS OPERATIONS AND PROCEDURES (SOP)

SOP creation & Implementation.

4

## CLIENT RELATIONS MANAGEMENT

Build, maintain & strengthen relationships with clients.



# ONLINE BUSINESS MANAGEMENT



5

## TEAM WORKFLOWS

Organizing, planning, & tracking work flows.

6

## SUPPORT INBOX

Customer service, client care for masterclasses and coaching programs.

7

## TASK MANAGEMENT

Project Management.

8

## TEAM MANAGEMENT

Administer and coordinate team.



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# Hey Beautiful,

I'm an Online Business Manager, but you can call me your right-hand, wing-woman, and business BFF. I've seen the results of trying to do it all, manage it all, and having the weight of the world on your shoulders - and I say NO MORE!

That's why I support multi-tasking soul-led coaches and healers with the back-end support they need. I'm talking about social media to marketing to launch and beyond.

So they can scale their business, spend less time doing the work that drains them, and instead spend more time in their zone of genius and as the face of their brand.

Are you ready to ditch the overwhelm, feel totally supported, and get excited about the future of your business? Well, let's chat.



YES!

xo. Ines